

October 5, 2016
Township of Cedar Grove
525 Pompton Ave. Cedar Grove, New Jersey 07009

NOTICE FOR THE SOLICITATION OF
QUALIFICATIONS FOR PROFESSIONAL SERVICES
UNDER A FAIR AND OPEN PROCESS

Please be advised that the Township of Cedar Grove is accepting sealed proposals for the following professional services for 2017: Township Attorney, Planning Board Attorney, Zoning Board of Adjustment Attorney, COAH legal services, Planning Board Engineer, Zoning Board of Adjustment Engineer, Bond Counsel, Township Auditor, Township Planner, COAH Planning Consultant, and Township Arborist.

Proposals shall be submitted, in writing, to Kathleen R. Stutz, Township Clerk, Township of Cedar Grove, 525 Pompton Avenue, Cedar Grove NJ, 07009 no later than 10:00 a.m., prevailing time on November 2, 2016 at which time they will be opened in public.

Proposals will be evaluated on the basis of the most advantageous to the Township of Cedar Grove, all factors considered. The evaluation will consider:

- 1) Experience and reputation in the field;
- 2) Knowledge of the Township of Cedar Grove and the subject matter to be addressed under the contract;
- 3) Availability to accommodate any required meetings;
- 4) Compensation proposal;
- 5) Other factors if demonstrated to be in the best interest of the Township of Cedar Grove.

Contracts will be awarded as provided by law at a public meeting.

Prospective providers are required to comply with the requirements of **N.J.S.A. 10:5-31 et seq and N.J.A.C. 17:27**. Additionally, prospective providers are required to comply with P.L. 2001, C. 134 (C.52:32-44 et al) by submitting a copy of their Business Registration Certificate (BRC) with their proposal.

THIS PROPOSAL IS BEING SOLICITED THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A.19:44A-20.5 et seq.

Thomas Tucci
Township Manager